

# CURRICULUM VITAE

## KAVALJEET SINGH

### Email ID

kavaljeets@ymail.com

**Expected C.T.C :-** Negotiable

### Present Address

1356 C/8, Govind Puri, Kalkaji  
New Delhi - 110019.

**Mobile No - 09999687680**

### Personal Profile

**Father's Name** : S. Pritam Singh  
**Date Of Birth** : 1<sup>st</sup> August 1988  
**Marital status** : Unmarried.  
**Sex** : Male  
**Nationality** : Indian  
**Hobbies** : Listening music,  
Playing cricket, surfing on internet

### Languages Known

English, Hindi, Punjabi

### Technical Qualification: -

Diploma in Interior Designing

### Academic Qualification: -

Graduate (B.com) from University of  
Delhi.

## PROFESSIONAL EXPERIENCE, 7+ Years IN CORPORATE INTERIOR

- **JAP Interiors Delhi :-**
- Fastest Growing Company  
**November 2015 to till Date**  
**Sr. EXECUTIVE**
  - Lead a team of Technical staff and achieved added revenue & profitability for the company.
  - Maintain report
  - Drawing Designing.
- **Amrit Creative Desingns Delhi:**
- Leading Company (INTERIOR FIELD) in Delhi.  
**August 2014 to October 2015**  
**Sr. EXECUTIVE**
  - Manage onsite works.
  - Maintain report
  - To provide solutions to different companies.
- **Creative Artz, Delhi :-**
- Jun 2010 to Jun 2014  
**EXECUTIVE**
  - Drawing Designing.
  - To make planning for growth of organizations.
  - Making reports

## PROFILE

- Technically competent **Senior Executive** with professional excellence of 4+ **years** in managing wide range of innovative assignments in India.
- Proven competencies in project planning, Bill of materials, technical specifications, quality management, procurement and deployment of materials, equipment, manpower resources and coordination with Employer's/OEM/ clients to ensure project delivery within defined cost and time parameters.
- Expert in holding project review meetings with clients, OEM, etc. and ensuring work accomplishment within defined schedules.

## CORE COMPETENCY

◆ Production Management ◆ Project Execution ◆ Cost Control ◆  
Computer Skills ◆ Project Planning/ Estimates ◆ Technical  
Specifications ◆ Quality Management ◆ Materials procurement

### **Date**

Place: New Delhi

**(Kavaljeet Singh)**

